



ESLINGTON VILLA

WEDDING BROCHURE



*"Where your love story unfolds
in timeless elegance."*

SIMPLY FOREVER

Includes:

A dedicated wedding coordinator on the day

Prosecco arrival drink

Three-course wedding breakfast with a glass of house wine per person

Toast drink per person

DJ & disco for the evening

Finger buffet

HAPPILY EVER AFTER

Includes:

A dedicated wedding coordinator on the day

Prosecco arrival drink

Canapés

Three-course wedding breakfast with a glass of house wine per person

Toast drink per person

DJ & disco for the evening

Hot fork buffet





TIMELESS ELEGANCE

A dedicated wedding coordinator on the day

Prosecco arrival drink

Canapés

Three-course wedding breakfast with a glass of house wine per person

Toast drink per person

DJ & disco for the evening

Hot fork buffet

Full dress of the venue by Special Events North East
(Please see wedding coordinator for more details)

TWILIGHT PACKAGE

A dedicated wedding coordinator on the night

Toast drink per person

DJ & disco for the evening

Hot fork buffet

Canapés

Prosecco arrival drink





FREQUENTLY ASKED QUESTIONS

FAQ

What's your maximum Capacity?
50 day guests 100 evening guests

Does the couple count in guest numbers?
Yes

Are we the only wedding couple on-site?
Yes

When do we finalise the details?

We require 2 planning meetings, the first when there is 6 months to go, and the second when there is one month to go before the big day. The 6-month meeting is to discuss room layouts, collect supplier details, timings for the day etc. Then the final details meeting is to collect menu choices, and final guest numbers and run through everything we have previously discussed to make sure all is correct.

When do we drop off wedding items?

We request that any of your wedding items i.e. place cards, favours etc are brought the evening before the wedding. Our team are then happy to assist with putting these out on tables on the morning of the wedding

How do we book the wedding ceremony?

It is the responsibility of the couple to book their ceremony with Gateshead Council. We would recommend a ceremony time of 12 or 1 pm to get the most out of the day, but the time is completely your choice!

How do we play music during the ceremony?

We would recommend having 1 song for the entrance, 2-3 songs whilst you sign the register and 1 song for the exit. We have a music system available to use and your Toastmaster will play the songs for you, we just require them on a device that has an auxiliary port so we can plug your device into the music system.

FAQ

Are we allowed to have confetti?

Yes! We love to see your confetti photos. As long as it is biodegradable and thrown outside.

What time do we get into our room?

2pm check-in and 11 am check out

Can we book a room/Bridal Suite the night prior?

Yes of course however we may have other guests staying the night before unless this was exclusively booked out

Can we have candles?

We allow candles as part of your décor as long as the flame is completely covered by a lantern or glass votive

Example order of your day based on 1pm ceremony:

12pm Guest arrival

1pm Ceremony

1:30pm Drinks Reception / Photos

3pm Guests called into the suite for wedding breakfast

3:15pm Wedding Breakfast served

5:15pm Speeches (speeches can be before or after the meal)

6pm Room Turnaround

7pm Evening Reception begins, cake cut, first dance

8:30pm Evening Buffet served (can be any time between 8-9pm)

11:15pm Last orders at the bar

11:30pm Carriages

FAQ

Are we allowed external suppliers?

You would be welcome to choose external suppliers to come and assist/entertain on your big day, so long as you can send us copies of their Public Liability Insurance and PAT Testing Certificates

Wedding Cake Info

Your wedding cake supplier can access the function room any time from 7am on the day of the wedding. We have a round/square cake stand and knife that you are welcome to use free of charge or you can bring in your own.

Do you allow External Caterers?

Our Kitchen Team would need to provide all the food for your wedding day, we don't allow external caterers however if you have a specific idea for your menu, please do let us know and we can see what is possible!

Is there a corkage charge?

We would need to provide all the drinks for your wedding day. If there was something specific that you had in mind that we don't stock, we can check with our suppliers to see if we can order it in for you. If you have any further questions, please do speak with your Wedding Coordinator!

THE HOTEL

We have eighteen beautifully unique rooms available for you and your guests.

Our rooms:

Family Room x2 - sleeps 4, 2 double beds

Standard Double Rooms x8

Twin Room x1 - 2 single beds

Deluxe Double Rooms x6

Apartment x1 - 1 double bed 2 singles

For an exclusive wedding, all rooms must be booked. All rooms combined can accommodate up to 42 guests.



TERMS AND CONDITIONS

T'S & C'S

We would like to advise you of the following Terms and Conditions that apply to all bookings and must be agreed in advance of any confirmation.

This set of terms and conditions forms part of the contract signed between Eslington Villa Hotel and you 'the client' No member of staff has the authority to vary these arrangements verbally and only changes authorised in writing by the. hotel operations Manager will be accepted as valid.

All bookings will be treated as provisional until the hotel receives the booking form signed by the client. Once received and accepted by the hotel, the booking is under contract and subject to deposit requirements. The Hotel does not accept proof of posting as proof of receipt.

Deposits & Payments:

The hotel reserves the right to request a non-returnable deposit for all bookings. For purposes of calculating a percentage deposit the total cost of the bookings taken from all pre-booked accommodation, function room hire and food and beverage.

Weddings-£650.00 on confirmation of booking. 50% of the balance is due 6 Months prior to the event with the remaining balance due 28 days prior to the wedding. we reserve the right to change the minimum numbers and menu prices as stated in the wedding packages.



ESLINGTON VILLA

8 Station Road, Low Fell,
Gateshead, Tyne & Wear, NE9 6DR

Contact us to book a tour.

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